

#### 4.4.2 Training, Awareness and Competence

**ABC Farms** has identified training needs of all employees in relation to its environmental management system. **Table CF - 7** provides a listing of the operating procedures and those employees that require training on them

**Table CF - 7**

| Documentation                              |               |          |      | Owner   | Manager  |      | Supervisor |      | Worker   |      | Worker   |      | Worker   |      |
|--|---------------|----------|------|---------|----------|------|------------|------|----------|------|----------|------|----------|------|
| Document                                   | Location      | Number   | Rev. |         | Required | Date | Required   | Date | Required | Date | Required | Date | Required | Date |
| Policy Training                            | EMS Manual    | NA       | NA   | Trainer | ✓        |      | ✓          |      | ✓        |      | ✓        |      | ✓        |      |
| EMS Manual                                 | Owners Office | EMS 1.0  | 0    | Trainer | ✓        |      | ✓          |      |          |      |          |      |          |      |
| Aspect and Impact Ranking                  | Owners Office | EMS 4.1  | 0    | Trainer | ✓        |      | ✓          |      |          |      |          |      |          |      |
| Environmental Management Program           | Owners Office | EMS 4.2  | 0    | Trainer | ✓        |      | ✓          |      |          |      |          |      |          |      |
| Training Log                               | Owners Office | EMS 4.3  | 0    | Trainer | ✓        |      | ✓          |      | ✓        |      |          |      |          |      |
| Corrective Action Report Log               | Owners Office | EMS 4.4  | 0    | Author  | ✓        |      | ✓          |      | ✓        |      | ✓        |      | ✓        |      |
| Breeding Pit Drain and Recharge Procedure  | Owners Office | EMS 3.1  | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Checklist for Breeding Barn Procedure      | Owners Office | EMS 3.2  | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Checklist for Farrowing Procedure          | Owners Office | EMS 3.3  | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Checklist for Finishing Procedure          | Owners Office | EMS 3.4  | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Checklist for Nursery Procedure            | Owners Office | EMS 3.5  | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Nursery Pit Drain and Recharge Procedure   | Owners Office | EMS 3.6  | 0    |         |          |      |            |      | Trainer  |      | ✓        |      | ✓        |      |
| Farrowing Pit Drain and Recharge Procedure | Owners Office | EMS 3.7  | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Finishing Cleaning Procedure               | Owners Office | EMS 3.8  | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Gestation Cleaning Procedure               | Owners Office | EMS 3.9  | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Nursery and Farrowing Cleaning Procedure   | Owners Office | EMS 3.10 | 0    |         |          |      |            |      | Trainer  |      | ✓        |      | ✓        |      |
| Nursery Cleaning Procedure                 | Owners Office | EMS 3.11 | 0    |         |          |      |            |      | Trainer  |      | ✓        |      | ✓        |      |
| Irrigation Pump Procedure                  | Owners Office | EMS 3.12 | 0    | Trainer | ✓        |      | ✓          |      | Trainer  |      | ✓        |      | ✓        |      |
| Spraying Procedure                         | Owners Office | EMS 3.13 | 0    |         |          |      |            |      | Trainer  |      | ✓        |      | ✓        |      |